



**REGULAR COUNCIL MEETING
JUNE 12, 2023**

MINUTES

The Madisonville City Council met in a special council meeting on June 12, 2023 at 6:00 p.m. at 210 W. Cottonwood, Madisonville, Texas.

Meeting called to order at 6:00 p.m. with the following present:

William Parten – Mayor
Chris McGilbra – Mayor Pro Tem
Mindy Crouch – Councilmember Place 2
Terri Davis – Councilmember Place 3
Brady Taylor – Councilmember Place 4
Melissa Hinojosa – Councilmember Place 5
Fabrice Kabona – City Manager
James Greene – City Secretary
Roberta Cross – City Attorney
Herbert Gilbert – Chief of Police
Kevin Story – Director of Public Works
Richard Byrd – Street Superintendent
Lisa Flores – Human Resources/Accounting Clerk

I. CALL MEETING TO ORDER

Mayor Parten called the meeting to order at 6 p.m.

II. INVOCATION

Councilmember Taylor gave the invocation

III. PLEDGES

Chief Gilbert led the pledges

IV. PUBLIC FORUM

Mr. Dave Ward addressed Council to voice objection to the fee for paving parking lots

V. CEREMONY

1. Mayor Parten thanked former Councilmember Jaenicke for his years of service to the city and presented him with a Certificate of Appreciation

VI. CONSENT AGENDA

1. **Approval of the minutes as written for June 12, 2023**
2. **Approval of Accounts Payable for the previous month**

3. Approval of the Financial report for the previous month

Councilmember Hinojosa made a motion to approve the consent agenda and the motion was seconded by Councilmember Taylor with all Councilmembers voting AYE, motion carried.

VII. WORK SESSION

1. Ordinance amending the rate for certain fees and charges assessed and collected by the city for water and wastewater service

City Manager Kabona gave a presentation to Council on the need for a rate increase for water and sewer services. He explained that previous financial audits had identified that the Enterprise Fund has been running at a deficit since 2014 and that a rate increase was necessary to properly manage the fund. Kabona also noted that the proposed increase was less than the recommended increase made by the consultants in addition to remaining the cheapest rate in comparison to surrounding cities. Additionally, Kabona noted that the City is ineligible to receive certain grant opportunities due to the deficient Enterprise Fund. Lastly, Kabona noted that the Enterprise Fund is required to pay back the money that has been loaned from the General Fund for the years in deficit.

Councilmember Davis asked if the comparison of surrounding cities included quality of service and she also asked about possibly raising the rates over a three-year period.

Kabona advised that this increase was necessary immediately to balance the Enterprise Fund. He added that increasing the rates would allow the city to improve the quality of services.

Councilmember Crouch asked that the rate increase not be effective for 90 days to ease the burden on parents with back-to-school expenses. After discussion, Council directed City Manager Kabona to make the ordinance effective in 90 days.

VIII. REGULAR AGENDA

1. Selection of a Mayor Pro Tem to serve for a term of one year

Councilmember Hinojosa asked the Council to consider appointing her as Mayor Pro Tem.

Mayor Pro Tem McGilbra asked that Council vote to renew his appointment.

Councilmember Taylor made a motion to continue Mayor Pro Tem McGilbra's appointment for another year and the motion was seconded by Councilmember Crouch with three Councilmembers voting AYE, Councilmember Davis abstained (NAY) and Councilmember Hinojosa voted NAY, motion Carried.

2. Ordinance amending the rate for certain fees and charges assessed and collected by the city for water and wastewater service

City Secretary Greene read the caption.

Mayor Pro Tem McGilbra made a motion to approve the item and the motion was seconded by Councilmember Hinojosa with all Councilmembers voting AYE, motion carried.

3. Ordinance adopting a permit fee for the paving of parking lots

City Manager Kabona introduced the item and explained that the current fee was excessive and required reduction.

Councilmember Crouch voiced concern that the fee would discourage development due to the cost of the permit.

Councilmember Taylor made a motion to approve the item and the motion was seconded by Councilmember Hinojosa with four Councilmembers voting AYE, and Councilmember Crouch voting Nay, motion carried.

4. Resolution approving the terms and conditions of an agreement with Larry Young Paving, Inc.

City Manager Kabona introduced the item and presented a list of streets that would be repaired and funded from Fiscal Year 2022-2023 and would be completed via this contract, and he noted that the streets were selected due to traffic and condition. Kabona also pointed out that the Resolution would be corrected to reflect an error on the written amount in the contract.

City Secretary Greene read the caption.

Mayor Pro Tem McGilbra made a motion to approve the item, and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

5. Resolution authorizing the City Manager to execute a professional services agreement for conducting a study of the City of Madisonville's water service lines and preparing a lead service line inventory to comply with the USEPA's revised lead and copper rule between the City of Madisonville and LSPS Solutions, LLC in a total amount not to exceed \$70,910.00

City Manager Kabona introduced Donald Reese, LSPS Solutions, LLC. Mr. Reese explained to Council that the State of Texas mandated that all municipalities conduct a study to inventory lead service lines within the City. He explained that his company was performing this service to other municipalities and he explained the process of identifying lead service lines.

City Secretary Greene read the caption.

Councilmember Davis made a motion to approve the item and Councilmember Crouch seconded the motion with all Councilmembers voting AYE, motion carried.

6. Resolution releasing an easement filed in Volume 626, Page 199 of the Real Property Records of Madison County

City Manager Kabona introduced the item and explained that the request comes from First United Methodist Church. He informed council that the easement was granted in 2012, and the easement did contain a water line. City staff has inspected the property and have confirmed that the water line was not being

utilized and would not present a problem in the future. He also explained that the Church would like the City to vacate the easement so that future custodians of the Church would be able to develop the property if desired. David Stiver, representing the church, explained to Council that the church did in fact wish to have the easement released.

City Secretary Greene read the caption.

Councilmember Davis made a motion to approve the item and Councilmember Hinojosa seconded the motion with all Councilmembers voting AYE, motion carried.

7. Ordinance temporarily lifting the “no wake” regulation and closing Lake Madison to the public from July 7th through 9th, 2023

City Manager Kabona confirmed that only Lake Madison, not the entire park, was closing and it was due to safety concerns with the Jet Ski races.

City Secretary Greene read the caption.

Mayor Pro Tem McGilbra made a motion to approve the item and the motion was seconded by Councilmember Hinojosa with all Councilmembers voting Aye, motion carried.

IX. CITY MANAGER’S REPORT

City Manager Kabona announced the following events:

Low cost veterinary services – June 17 from 10-4 at the Fire Department

Juneteenth parade – 9 a.m. on June 19 starting at Lake Madison Park

Farmers market – June 24 8-12 at the pavilion

Fourth of July Parade and Celebration – 4:15-9 p.m. at Lake Madison Park

Jet Ski Races – July 7-9 at Lake Madison

X. EXECUTIVE SESSION

City Council convened into Executive Session at 7:01 p.m.

1. Annual review of City Manager

Council conducted the annual review of the City Manager

2. Annual review of City Secretary

Council conducted the annual review of the City Secretary

City Council reconvened into Open Session at 7:40 p.m.

XI. ADJOURNMENT

Councilmember Davis made a motion to adjourn and the motion was seconded by Councilmember Hinojosa with all Councilmembers voting AYE, motion carried.