

**CITY OF MADISONVILLE  
PARADE PERMIT**

Date Application Submitted: \_\_\_\_\_

**Definition of Parade:** any march or procession consisting of more than three (3) people, animals or vehicles or a combination thereof upon a public street. Funeral processions are not included in this definition.

**APPLICANT INFORMATION** (Sponsoring Organization)

Organization: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

**EVENT INFORMATION**

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Expected Attendance: \_\_\_\_\_

Open and closing times of the Event: \_\_\_\_\_

Requested route: Please attach a map

Requested start time: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

Staging area: \_\_\_\_\_

Owner/Manager of property and phone number: \_\_\_\_\_

For closure of a state highway, please attach approval documentation from Texas Department of Transportation (TxDOT).

**TRAFFIC CONTROL**

Applicants shall pay the cost of the police officers and city employees required for the parade. The Tourism Director, Police Chief and City Manager will determine the number of employees required. Payment will be made directly to the personnel immediately following the event or when invoices are submitted.

**CLEANUP**

Permit holders are responsible for cleanup of all debris connected with the parade. Failure to comply and properly clean up will be documented and could result in immediate denial of future application requests.

**DAMAGE**

Permit holders are financially responsible for any damages connected with their parade. Any damage assessed by the City will require the permit holder to abate such damage. Failure to do so could result in immediate denial of future application requests and fines.

By signing this document you agree that all of the information listed in this application is true and correct. You also agree that any deviation from the information listed on this application will result in an immediate revocation of the permit.

By signing this document you agree to indemnify and hold harmless the city, its officers, employees, agents and representatives against all claims and liability in causes of action resulting from injury or damage to persons or property arising out of the special event.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

The completed application and required documentation must be submitted to City Hall no later than 30 days before the date of the event. Failure to submit the application in a timely manner will result in an automatic denial of the application.



**FOR CITY HALL USE ONLY**

Permit Approved

Permit Denied

\_\_\_\_\_  
Director of Tourism

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

Reason for denial: \_\_\_\_\_