



**REGULAR COUNCIL MEETING
OCTOBER 10, 2023**

MINUTES

The Madisonville City Council met in a regular council meeting on October 10, 2023 at 6:00 p.m. at 210 W. Cottonwood, Madisonville, Texas.

Meeting called to order at 6:00 p.m. with the following present:

William Parten – Mayor
Chris McGilbra – Mayor Pro Tem
Mindy Crouch – Councilmember Place 2
Terri Davis – Councilmember Place 3
Brady Taylor – Councilmember Place 4
Melissa Hinojosa – Councilmember Place 5
Fabrice Kabona – City Manager
James Greene – City Secretary
Art Rodriguez – City Attorney
Krystal Carrol – Director of Finance
William Goodwin – MPD Lieutenant Detective
Thom Jones – Fire Chief
Tommy Starns – Municipal Court Judge
Kevin Story – Director of Public Works
Allen Castillo – Wastewater Superintendent
Richard Byrd – Street Superintendent
Robert Bustamante – Director of Parks & Recreation
Joseph Eliason – Park Maintenance
Lacy Schilling – Assistant to the City Manager
Brianna Williams – Director of Marketing & Tourism

I. CALL MEETING TO ORDER

Mayor Parten called the meeting to order at 6 p.m.

II. INVOCATION

Councilmember Taylor gave the invocation.

III. PLEDGES

Councilmember Hinojosa led the pledges.

IV. PUBLIC FORUM

No Speakers.

V. CONSENT AGENDA

1. Approval of the minutes as written for September 11, 2023

2. **Approval of Accounts Payable for the previous month**
3. **Approval of the Financial report for the previous month**
4. **Resolution designating the Madisonville Meteor as the newspaper of record**
5. **Accept amendments to the current terms of all Planning & Zoning Commission members**
6. **Ordinance amending Section 46-920 of the Code of Ordinances relating to term limits of members appointed to the Planning & Zoning Commission**
Councilmember Davis asked if the designation of the Madisonville Meteor would limit our publications only to that newspaper. City Manager Kabona explained that the designation was required by law and that it was for legal publications only. Councilmember Hinojosa made a motion to approve the consent agenda and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

VI. REGULAR AGENDA

1. **Ordinance adopting a fee schedule, amending certain fees, and establishing costs and fees charged by the City of Madisonville**
City Manager Kabona introduced the item to council and explained that a fee was added for filming permits and re-inspections as well as changes to the hours of the rental facilities. Councilmember Davis asked about enforcement of permits/fees and Kabona assured her that processes were in place to do so.

City Secretary Greene read the caption.

Councilmember Davis made a motion to approve the item and the motion was seconded by Mayor Pro Tem McGilbra with all Councilmembers voting AYE, motion carried.

2. **Ordinance amending the International Building Code, 2018 Edition, previously adopted by Ordinance 692E, relating to building standards, inspection activities, and enforcement of building provisions as provided in said codes**
City Manager Kabona introduced the item to council and explained that two main provisions of the amendments were to grant authority to charge re-inspection fees and to require contractor registration. Contractor registration is required annually for any contractor performing services within the city limits and there is no charge to do so. Contractor registration will allow the city to provide a list of contractors to residents on request as well as streamlining the permitting process. Council asked that an ordinance be prepared providing for hours of authorized manufactured home delivery and a penalty for violation if appropriate.

City Secretary Greene read the caption.

Mayor Pro Tem McGilbra made a motion to approve the item and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

3. Resolution making nominations to the Board of Directors of the Madison County Appraisal District

City Manager Kabona introduced the item.

City Secretary Greene read the caption.

Councilmember Davis made a motion to approve the item and the motion was seconded by Councilmember Hinojosa with all Councilmembers voting AYE, motion carried.

VII. WORK SESSION

1. Receive a presentation from Linebarger Goggan Blair & Sampson, LLP regarding delinquent property tax collection

Ron Capehart, of Linebarger Attorneys at Law, delivered a presentation to Council on delinquent property tax collection.

2. Receive a presentation from GHS regarding Municipal Court delinquent fee collections

Casey Osborn, of I3 Verticals, delivered a presentation to Council on Municipal Court delinquent fee collections.

3. Receive a presentation from Bedias Creek Soil & Water Conservation District #428 on the flood control

This item was removed.

4. Receive a presentation from Madisonville CISD AG team

The Madisonville CISD AG team delivered a presentation to Council.

VIII. CITY MANAGER'S REPORT

1. Fiscal Year 2022-2023 Fourth Quarter/Yearly Department Reports

1. Police Department

Lieutenant Goodwin delivered the MPD report to Council

2. Municipal Court

Judge Starns delivered the Municipal Court report to Council

3. Fire Department

Chief Jones delivered the Fire Department report to Council

4. Permits and Inspections

City Secretary Greene delivered the permits and inspections report to Council

5. Code Enforcement

Code Inspector Schilling delivered the Code Inspection report to Council

6. Public Works

- **Water**
- **Streets**

Superintendent Byrd delivered the Street report to Council

7. Marketing & Tourism

Director Williams delivered the Marketing & Tourism report to Council

IX. ADJOURNMENT

Councilmember Davis made a motion to adjourn and the motion was seconded by Mayor Pro-Tem McGilbra with all Councilmembers voting AYE, motion carried.