



**REGULAR COUNCIL MEETING  
NOVEMBER 13, 2023**

**MINUTES**

The Madisonville City Council met in a regular council meeting on November 13, 2023 at 6:00 p.m. at 210 W. Cottonwood, Madisonville, Texas.

Meeting called to order at 6:00 p.m. with the following present:

William Parten – Mayor  
Chris McGilbra – Mayor Pro Tem  
Mindy Crouch – Councilmember Place 2  
Terri Davis – Councilmember Place 3  
Brady Taylor – Councilmember Place 4  
Melissa Hinojosa – Councilmember Place 5  
Fabrice Kabona – City Manager  
James Greene – City Secretary  
Robin Cross – City Attorney  
Herbert Gilbert – MPD Chief  
Richard Morris – MPD Captain  
William Goodwin – MPD Lieutenant Detective  
John David Harris – MPD Sergeant  
Max Wilson – MPD Sergeant  
Michael Bellard – MPD Sergeant  
John Gnemi – MPD Patrol Officer  
Antonio Garcia – MPD Patrol Officer  
J.C. Clay – MPD Reserve Officer  
Bonjerus Ganza – MPD Recruit  
Lacy Schilling – Assistant to the City Manager  
Tommy Starns – Municipal Court Judge

**I. CALL MEETING TO ORDER**

Mayor Parten called the meeting to order at 6 p.m.

**II. INVOCATION**

Councilmember Davis gave the invocation.

**III. PLEDGES**

Chief Gilbert led the pledges.

**IV. PUBLIC FORUM**

Chief Gilbert introduced a new recruit, Bonjerus Ganza. He also addressed Council and said that the Police Department was being singled out and targeted due to the Police Take Home Vehicle Policy being scrutinized.

## V. CONSENT AGENDA

1. **Approval of the minutes as written for October 10, 2023**
2. **Approval of the minutes as written for October 23, 2023**
3. **Approval of Accounts Payable for the previous month**

4. **Approval of the Financial report for the previous month**

Councilmember Davis made a motion to approve the consent agenda and the motion was seconded by Mayor Pro Tem McGilbra with all Councilmembers voting AYE, motion carried

## VI. WORK SESSION

1. **Receive a presentation and discuss Code Enforcement process and procedure**  
Assistant to the City Manager, Lacy Schilling, and Municipal Court Judge, Tommy Starns, delivered the presentation to Council and answered questions.

2. **Discuss citizen concern regarding moving permit denial due to failure to submit required property survey with permit application**

Shalynn Lewis addressed council and raised concerns over policy and procedure for house moving permits. She said that she was denied a permit because she did not submit a survey. Council agreed that the permit should be approved, however, instructed staff to implement a Standard Operating Procedure for house moving permits. Additionally, staff were directed to develop an ordinance restricting the delivery of manufactured homes between the hours of 8-5 Monday through Friday.

3. **Discuss Police Take Home Vehicle Program**

Councilmember Davis addressed the police take home vehicle program. She expressed that she was concerned with the distance some of the officers lived from the City of Madisonville. She presented information that she had gathered from other cities with police vehicle take home policies. She said that the practice created additional expenses and wear/tear on vehicles, presented a safety concern, and also asked about installing GPS trackers in the vehicles, and asked about trip logs for the officers to fill out. Chief Gilbert defended the program as an incentive for police officer retention and a measure to increase emergency response time. No further action was recommended regarding this matter.

## VII. PUBLIC HEARING

1. **Rezoning request of the property located at 1101 N McIver, known as Mathis Meadows LOT 52 from Estate Single-Family Residential District (ES) to Large Single-Family Residential District (SF-1)**  
No speakers.

## VIII. REGULAR AGENDA

1. **Ordinance authorizing the rezoning of the property located at 1101 N McIver from Estate Single-Family Residential District (ES) to Large Single-Family Residential District (SF-1)**  
City Manager Kabona introduced the item.

City Secretary Greene read the caption.

Councilmember Hinojosa made a motion to approve the item and the motion was seconded by Councilmember Taylor with all Councilmembers voting AYE, motion carried.

**2. Resolution allocating votes to the Board of Directors for the Madison County Appraisal District**

City Manager Kabona introduced the item.

City Secretary Greene read the caption.

Mayor Parten said that Council usually splits the votes equally for the members on the ballot.

Councilmember Taylor made a motion to allocate the votes equally for members on the ballot and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

**3. Resolution amending the current Land Lease Agreement between the City of Madisonville and SkyDiving Company, LLC., increasing the current yearly payment from \$800 to \$1,632 or \$0.20 per square foot – Need Contract and Resolution**

City Manager Kabona introduced the item and explained that an agreement was made with the SkyDiving Company, LLC., to increase the yearly lease payment. He noted that there was initially opposition to the increased lease fee and added that there would be a flight school that will be operating at the airport under a sublease agreement between Lazy8 (Flight School) and the SkyDiving Company. reducing the lease payment for the SkyDiving Company.

City Secretary Greene read the caption.

Councilmember Hinojosa made a motion to approve the item and the motion was seconded by Councilmember Davis with all Councilmembers voting AYE, motion carried.

**4. Resolution accepting a Waterline Utility Easement from CH Store Holding, LLC for the replacement, repair, upgrade, and removal of a waterline and all necessary or desirable structure, facilities and appurtenances necessary to provide a connection to the city water system**

City Manager Kabona introduced the item.

City Secretary Greene read the caption.

Councilmember Taylor made a motion to approve the item and the motion was seconded by Mayor Pro Tem Mcgilbra with all Councilmembers voting AYE, motion carried.

**IX. CITY MANAGER'S REPORT**

City Manager Kabona updated Council on the Carshow and Christmas parade that would be happening in December.

**X. ADJOURNMENT**

Councilmember Davis made a motion to adjourn, and the motion was seconded by Councilmember Crouch with all Councilmembers voting AYE, motion carried.