



**REGULAR COUNCIL MEETING
JANUARY 8, 2024**

MINUTES

The Madisonville City Council met in a regular council meeting on January 8, 2024, at 6:00 pm at 210 W. Cottonwood, Madisonville Texas.

Meeting called to order at 6:00 pm with the following present:

William Parten – Mayor
Mindy Crouch – Councilmember Place 2
Terri Davis – Councilmember Place 3
Brady Taylor – Councilmember Place 4
Melissa Hinojosa – Councilmember Place 5
Fabrice Kabona – City Manager
James Greene – City Secretary
Robin Cross – City Attorney
Herbert Gilbert – MPD Chief
Thom Jones – MVFD Chief
Brianna Williams – Director of Marketing & Tourism
Lacy Schilling – Code Inspector
Kevin Story – Director of Public Works
Allen Castillo – Wastewater Superintendent
Richard Bryd – Street Superintendent
Judge Tommy Starns – Municipal Court Judge
Krystal Carroll – Director of Finance

I. CALL MEETING TO ORDER

Mayor Parten called this meeting to order at 6 p.m.

II. INVOCATION

Councilmember Taylor gave the invocation.

III. PLEDGES

Councilmember Hinojosa led the pledges to the American and Texan flags.

IV. PUBLIC FORUM

The City Council will receive comments from the public on any matters within the jurisdiction of the City of Madisonville, Texas. Speakers will be limited to three minutes each. Persons wishing to participate (speak) during the Public Forum portion of the meeting must sign in to participate prior to the meeting. Please note that the City Council's discussion, if any, of subjects for which public notice has not been given are limited to statements of specific factual responses and recitation of existing policy.

V. CONSENT AGENDA

All consent agenda items are considered to be routine by the City Council and will be enacted by a single motion. There will be no separate discussion on these items unless a Council Member requests an item be removed and considered separately.

1. **Approval of the minutes as written for December 12, 2023**
2. **Approval of Accounts Payable for the previous month**
3. **Approval of the Financial report for the previous month**
Councilmember Hinojosa made a motion to approve the consent agenda and the motion was seconded by Councilmember Crouch with all members voting AYE, the motion carried.

VI. WORK SESSION

1. **Receive a presentation regarding establishing an Economic Development Incentive Policy**
City Manager Kabona delivered a presentation regarding establishing an Economic Development Incentive Policy.

VII. PUBLIC HEARING

1. **Review performance and obtain comments regarding the City of Madisonville's 2020 Texas CDBG Program Community Development Contract 7220281**
No speakers
2. **Consider rezoning properties located North of Washington between N. McIver and N. May St. and South of E. Viser St. from Urban Single Family Residential District 2 (SF-2) to Manufactured Home Residential District (MH)**
Albert Hargis of 205 Bailey St. addressed Council to inquire more clarity regarding the recipients of the notices mailed to residents within 500 feet of the subject area.

VIII. REGULAR AGENDA

1. **Nomination to fill a vacancy on the Planning & Zoning Commission**

Councilmember Crouch recused herself from the vote based on a conflict of interest.

City Secretary Greene informed council of the three pending applicants: Jesus Nacienceno, Patti Jones, Trant Crouch (not present).

Mayor Parten instructed staff to draft an ordinance for City Council to consider appointing alternates to the Planning & Zoning and Building Standards Commissions.

Councilmember Hinojosa made a motion to appoint Jesus Nacienceno to the Planning & Zoning Commission and the motion was seconded by Councilmember Brady and with all members voting AYE, the motion carried.

2. **Award contract for the Fire Hydrant Maintenance Project to PuttBro's, LLC.**
City Manager Kabona Introduced the item.

Councilmember Hinojosa made a motion to award the contract to PuttBro's, LLC and the motion was seconded by Councilmember Crouch with all Councilmembers voting AYE, the motion carried.

3. **Consider rezoning properties located North of Washington between N. McIver and N. May St. and South of E. Viser St. from Urban Single Family Residential District 2 (SF-2) to Manufactured Home Residential District (MH)**
City Secretary Greene introduced the item.

Councilmember Davis made a motion to rezone only the North side of Washington and the motion was seconded by Councilmember Hinojosa with all councilmembers voting AYE, the motion carried.

IX. CITY MANAGER'S REPORT

1. **First Quarter Department Reports**
City Manager Kabona introduced the item.

1. **Police Department**

Chief Gilbert delivered the Police Department report.

2. **Animal Control**

Chief Gilbert delivered the Animal Control report.

3. **Code Inspection**

Lacy Schilling delivered the Code Inspection report.

4. **Municipal Court**

Judge Starns Delivered the Municipal Court report.

5. **Fire Department**

Chief Jones delivered the Fire Department report.

6. **Permits and Inspections**

City Secretary Greene Delivered the Permits and Inspections report.

7. **Public Works – Water**

Kevin Story delivered the Water Department report.

8. **Public Works – Streets**

Richard Byrd delivered the Street report

9. **Marketing and Tourism**

Brianna Williams delivered the Marketing & Tourism report.

City Manager Kabona reported that the City is currently working with a vendor to renovate the restrooms at Lake Madison Park. The City is also working towards an 80-20 matching grant to pave the walking trail at Lake Madison Park. Projects will be presented to Council likely in March.

City Manager Kabona also reminded Council of the Citizen Satisfaction Survey that is now active on the City's website as well as in paper copy at both City Hall and the Police Department.

The Trash-Off event will be held on January 20, 2024, and citizens are encouraged to take advantage of the event.

X. ADJOURNMENT

Councilmember Davis made a motion to adjourn, and the motion was seconded by Councilmember Taylor, with all members voting AYE the motion carried.



James Greene, City Secretary



William Parten, Mayor